

INTERNATIONAL STUDENTS FEE-PAYING PUPILS POLICY



Wakari School Board of Trustees
FOREIGN FEE-PAYING PUPILS POLICY

Revised: August 2013

PURPOSE

To clarify the Policy regarding the enrolment and collection of fees from Foreign Fee-Paying (FFP) students being non roll-generating pupils and the distribution of that income.

GUIDELINES

- 1 The School will identify and provide support according to individual needs for Foreign Fee-Paying students.
- 2 The Board will set FFP student fees inclusive of Ministry fees, school fees, (excluding activity fees), and support funding requirements (ESOL).
- 3 These funds are for the purpose of providing support across all curriculum areas.
- 4 The School will not enroll more than 8 FFP students at the one time.
- 5 The students will be expected to have an understanding of our language and be able to communicate effectively.
- 6 Students will be expected to conform to the rules of the school and accept that the Wakari School code of conduct as a behavioural guideline.
- 7 Students will be expected to contribute to the cultural enrichment of the school through the sharing of their culture and traditions with other children.
- 8 Monitor communication from ENROL in regards to visa expiry and terminate enrolment if new documents are not received.

Structure of Fees Payable

1. Fees payable to the Board of Trustees are \$8000 plus GST per annum, per student.
2. These fees include fees payable to the Ministry of Education, school fees (excluding activity fees) and support funding requirements (ESOL).
3. Fees must be paid in advance.
4. Any change in the Ministry of Education fee structure will result in an equivalent adjustment to the school fee.

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Refund of Fees

1. Refunds of fees are not available, except in exceptional circumstances as accepted by the Board of Trustees.
2. In order to be eligible for any refund the student must apply in writing to the Board of Trustees setting out the special circumstances of the claim.
3. Refunds will be made less expenses for.

Fee Protection

Student fees are guaranteed by the Wakari School Board of Trustees.

1. International Student fees are separately coded and audited.
2. Fees are downloaded into the School financial system term by term.