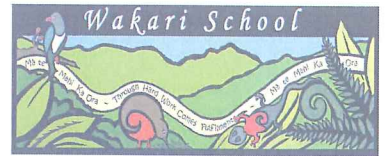


Wakari School Board of Trustees
STAFF APPOINTMENTS POLICY

Revised: May - June 2016



PRINCIPLE

To appoint the person best suited to meet the needs of our pupils and school.

GUIDELINES

1. Staff will be appointed according to criteria set out in relevant Acts and Awards.
2. The Principal's appointment will be made by the full Board of Trustees (excluding the incumbent Principal) and a co-opted Consulting Principal.
3. Appointments of permanent teaching and permanent administrative support staff will be made on the recommendation of the Appointments Committee to the full Board of Trustees.
4. The Appointments Committee will comprise the Principal (Chair), the Board Chair and / or Board of Trustees parent representatives, and the relevant team leader. The composition of this committee will reflect the seniority of the position being filled.
5. For all other appointments the Board of Trustees has delegated authority to the Principal, The NAG3 Personnel Trustee and relevant team leader to ensure adequate staffing of the School in any given financial year.
6. All CVs supplied by applicants will be considered confidential to members of the Appointments Committee and will be kept secure until they are returned.
7. The Appointments Committee's written assessment of each candidate against the job description and perceived needs of the school will be destroyed following the Board's ratification of the recommended candidate's appointment.

EFFECTIVENESS REVIEW

- 1 This policy will be reviewed by the board in accordance with its triennial programme of self-review.
- 2 The board will make its review report available to parents and staff.


Board Chairperson


Date